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## **HOSPITAL BUILDING SAFETY BOARD Education and Outreach Committee**

**Wednesday, March 8, 2023  
10:00 a.m. – 4:00 p.m.**

**Teleconference Meeting Access:**  
[HBSB Teams EO Committee](#)  
Access Code: 541-530-435

### **Committee Members Present**

Mike Hooper, Chair  
Cody Bartley  
Deepak Dandekar  
Gary Dunger  
Bert Hurlbut

### **Consulting Members Present**

John Donelan  
Kelly Martinez  
Bruce Rainey  
Bill Zellmer

### **HCAI Staff Present**

Chris Tokas, OSHPD Deputy Director  
Arash Altoontash  
Richard Tannahill  
Hussain Bhatia  
Joe LaBrie  
Nanci Timmins  
John Grey

### **HBSB Staff Present**

Ken Yu, Executive Director  
Evet Torres

## **1. Welcome and introductions**

Mike Hooper, Committee Chair, called the meeting to order on March 8, 2023, at 10:08 a.m., and HBSB Executive Director, Ken Yu called roll.

## **2. Roll Call and Meeting Advisories/Expectations**

Seven members of the Committee present constitute a quorum. There being nine present at the time of roll, a quorum was established.

1 Mr. Yu read the meeting rules and procedures.

2  
3 **3. Review and approve the January 18, 2023, meeting report/minutes**

4 **Presenter:** Mike Hooper, Committee Chair

5 **Discussion and Input**

6 Mr. Hooper gave review of the Jan 18, 2023, meeting report.

7 He stated that there was a discussion on the webinars' updates.

8 Mr. Hooper asked the committee members to add more webinar topics that might be  
9 important to the public.

10  
11 **MOTION: [Zellmer/Hurlbut]**

12 The committee unanimously voted to accept and approve the January 18, 2023,  
13 meeting reports/minutes.

14  
15 **Informational and Action item**

- 16 • None

17  
18 **4. Update on Educational Webinars – Establish Curriculum and calendar dates**

19 **Presenter:** Mike Hooper, Committee Chair

20 **Discussion and Input**

21 **A. Offsite Fabrication/Pre-assembled**

22 Mr. Bartley said that they met on the 2<sup>nd</sup> and strategized on the content needed for the  
23 draft. He stated that the draft was not ready and requested a month or two to get it  
24 ready.

25  
26 **B. California Administrative Code**

27 Mr. Hooper said the webinar was on hold until year's end.

28  
29 **C. Policy Intent Notice (PIN) 50: Integrated Review**

30 Mr. Dunger said they met and discussed past presentations to see how they could be  
31 incorporated into the webinar. He highlighted that the electronic plan review program  
32 had been updated so there was a need to learn the updates then prepare the  
33 presentation.

1 Mr. Dunger stated that the presentation was scheduled for mid-year.

#### 3 **D. Emergency Process Design Guide**

4 Mr. Dunger briefed that the design guide was in its final review stage, and the next step  
5 would be to identify presenters and develop the presentation.

6 Mr. Tannahill volunteered to participate in presenting the draft.

#### 8 **E. OSHPD 3 Clinics**

9 Mr. Dunger said that the presentation was 95% complete and was in review. He  
10 identified dates for the webinars as May 16 and 18, 2023.

11 Mr. Dunger outlined the topics for the first webinar:

- 12 • Fire problem in health facilities
- 13 • Fire safety clearance – Form 850
- 14 • Regulatory requirement for OSHPD 3
- 15 • Code Application Notice 1-7-2100
- 16 • Healthcare facilities design
- 17 • Effective uses of the code
- 18 • Occupation classification B vs. I-2-1
- 19 • CBC chapter 5 – construction types, location on property, incidental uses,  
20 patient drop off.
- 21 • Sprinkler protection
- 22 • Additional fire protection i.e., fire alarms
- 23 • CBC chapter 4 requirements – focused on specific requirements unique to  
24 clinics for corridors, suites, smoke barriers, and other 407 requirements.
- 25 • CBC requirement for chapter 8 – for interior finishings, decorative materials,  
26 and furnishings.
- 27 • CBC requirements for chapter 10
- 28 • Security
- 29 • Hazards in the clinical settings

31 For the second webinar

- 32 • Difference between OSHPD 3 and Title 24

- CBC section 1226 – architectural provision
- Mechanical code requirement
- Plumbing code requirement
- Electrical code requirement
- Energy code requirement
- Green building code requirement.

Mr. Tannahill asked who would do the webinar presentation. Mr. Dunger answered that it would be him, Mr. Tannahill, Mr. Khorram, and Ms. Timmins.

#### **F. Testing, Inspection and Observation Program**

Mr. LaBrie communicated that there was no update on the webinar and no new development on the TIO.

Mr. LaBrie requested members who had content for Tip of the Day that could be useful to the industry, to send them to Ms. Torres to be used in the next season of Tip of the Day.

#### **G. PINs and Code Application Notices (CANs)**

Ms. Timmins suggested that CAN 2-508 be combined with other topics since it was a short topic.

The webinar topics were

- Robots and robotics in hospitals
- Difference between AGVs and AMR
- Uses of AGVs and AMR
- Concerns with robots and robotics
- Code requirement for robots and robotics
- PIN 69
- AGVs- what does work

Mr. Hooper asked how long the webinar presentation would take. Ms. Timmins answered that it would take one and a half hours.

#### **Informational and Action item**

- None

## **5. Planning and Development of the 2023 Seminar: Guide for Working on OSHPD Projects—Tips from the Experts**

**Presenter:** Mike Hooper, Committee Chair

### **Discussion and Input**

Mr. Tokas outlined the topics for the seminar which were divided into four sections.

- 1 HCAI/OSHPD presentation –Mr. Tokas and Mr. Tannahill
- 2 Tips for Owners –Mr. Hurlbut, Mr. Dunger, Mr. Zellmer, and Ms. Martinez.  
The lead contacts are Mr. Dunger and Mr. Hurlbut
- 3 Working with OSHPD in the Field – Mr. Labrie and Mr. Hooper
- 4 Submittals, Designs, and OSHPD Review
  - HCAI/OSHPD Roles and Jurisdiction –Mr. Tannahill
  - Architects Roles and Responsibilities – Mr. Mackey
  - The Structural Engineer’s Roles and Responsibilities – Mr. Malley
  - MEP roles and responsibilities – Ms. Belair and Mr. Griffiths

Mr. Tokas volunteered Marshall Lew to cover Geologic Hazards.

Mr. Hooper suggested choosing team leads to discuss the topics and sending them to Mr. Tokas.

Mr. Tokas said that the draft for each section should be ready for presentation on May 24<sup>th</sup>, 2023.

Mr. Hooper asked if there was enough information to update the guide. Mr. Tokas answered that the edits that would come up during the preparation of the webinars would provide updates to the guide. Mr. Hurlbut suggested having subject matter in the guide for non-experts of the public.

An interested party asked when and where the meeting notes were available. Mr. Yu answered that the meeting notes were posted on the HCAI HBSB website, ten days before the following committee meeting. Mr. Yu added that the next Education and Outreach Committee meeting was scheduled for May 24, 2023, so the draft meeting report would be available at least ten days before that.

### **Informational and Action item**

- None.

1 **6. Comments from the public/committee members on issues not on this agenda**

2 **Presenter:** Mike Hooper, Committee Chair

3 Future Education and Outreach Committee meetings:

- 4 • May 24, 2023
- 5 • July 26, 2023
- 6 • August 23, 2023
- 7 • September 20, 2023
- 8 • October 11, 2023
- 9 • November 1, 2023

10 Mr. Hooper thanked the committee members for their input.

11 **Discussion and input**

- 12 • None.

13  
14 **Informational and Action item**

- 15 • None.

16  
17 **7. Adjournment**

18 Mr. Hooper adjourned the meeting on March 8, 2023, at approximately 11:38 a.m.